Georgia Tech Foundation
Expenditure Exception Request

Dept ID/Dept Name _____

Project Number _____   _____
                         Foundation #   Peoplesoft #

Project Title _____   _____

Requested by _____

Telephone and email _____   _____

Goods or Services Requested:

Amount:

Reason for Exception to Policy:

Recommend for Approval by
Dean, Vice President or Vice Provost

_____   _____ _____
Printed Name   Signature   date

Routing:

President, Provost or   **Approved/Not Approved**
EVP Administration and Finance

_____   _____ _____
Printed Name   Signature   date

Approval Distribution

Requesting Unit to attach approved copy to Foundation Check Request when submitted to Foundation for payment.

July 1, 2017